

Online interpretation during the online conference

The online conference will be held via Microsoft Teams Live Event (the link will be communicated to all participants). Here are the guidelines on how to proceed to listen to the interpretation. **Interpretation will be offered in French and German.**

1. BEFORE THE MEETING: DOWNLOAD THE APP ON YOUR SMARTPHONE

You are having a **web meeting on Teams** and live interpretation in several languages will be available. In order **to activate this interpretation**, you need to first download this app:

DONWLOAD THE APP

Download the **Interprefy app** via the App Store, Google Play or Wechat.

- Search for Interprefy
- Click on 'Download'

Or **scan this QR code** and download it immediately from your app store.



2. THE DAY OF THE MEETING: Activate the Live Interpretation

The token is: **bru081121**

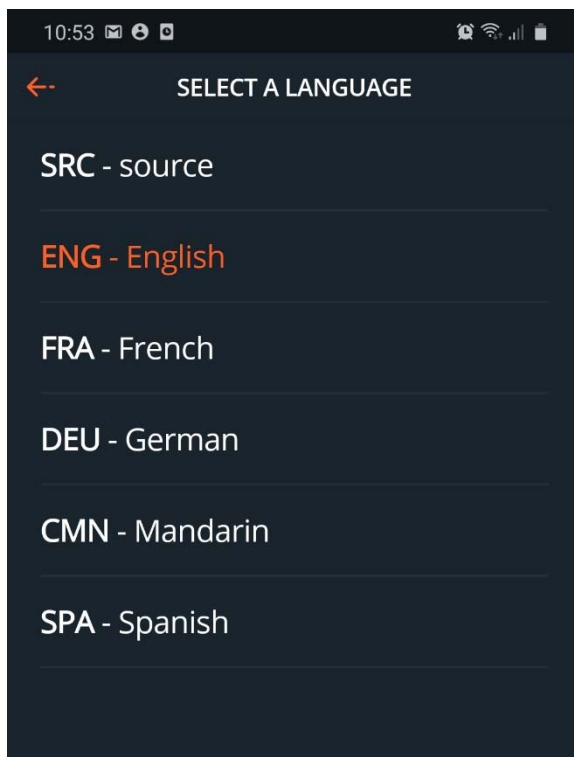
ENTER THE TOKEN

Follow the **instructions** and **enter the token** you have received by email.

! Don't forget to connect your headset on your smartphone!



Choose **the language you want to hear** and press "Connect":



SRC - source: you will hear the interventions without any interpretation

You are now connected!

You can watch the meeting on your computer and use your smartphone to listen to interpreting in multiple languages.

3. How to use TEAMS and Interprefy?

You should **use a headset** to listen to the interpretation through the app Interprefy on your smartphone.

You can listen to the floor (without interpretation) or to the interpretation of your choice through the app during all the meeting. If so, you may want to turn the volume of your computer down.

As the meetings may last longer than your smartphone's battery, make sure your **mobile phone charger** is near and ready to be plugged!

➤ Can I switch language of interpretation while listening?

Yes, you can! Press on the language appearing on your screen and choose another language. It may take a few seconds to switch.

